



**IN THE CIRCUIT COURT FOR THE EIGHTEENTH JUDICIAL CIRCUIT  
DUPAGE COUNTY, ILLINOIS**

**Privileged and Confidential**

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**CASA REPORT**  
**(with instructions for completing)**

<b>Report Date:</b>	<b>Date of advocate's draft report</b>
<b>Court Date:</b>	<b>Date of court hearing for which report is submitted</b>
<b>Time:</b>	<b>Time of hearing (usually 9:00)</b>
<b>Courtroom:</b>	<b>Courtroom to which case was assigned (3000 or 3001)</b>

**In the Interest of:**

<b>CHILD</b>	<b>AGE</b>	<b>DOB</b>	<b>CASE#</b>	<b>NM</b>	<b>NF</b>
<b>Full name of child</b>	<b>Age</b>	<b>Birth date</b>	<b># JA #</b>	<b>Mother's name</b>	<b>Father's name</b>

**CASA Advocate:**                      **Your first name and last initial**  
**CASA Supervisor:**                 **Your supervisor's name**

**Submitted to the parties below:**

**Judge:**                                     **Hon. (Name of Assigned Judge)**  
**State's Attorney:**                     **Name of assigned SA**  
**GAL:**                                       **Name of assigned GAL**  
**NM's Attorney:**                       **Name of mother's attorney**  
**NF's Attorney:**                       **Name of father's attorney**  
**Agency:**                               **DCFS or name of POS agency**  
**Caseworker:**                           **Name of individual caseworker**

## **CASE HISTORY**

**A short factual description of the reason(s) the case entered the system and court involvement. Also indicate where the child(ren) have been placed and update developments regarding placements and if parental rights are terminated. \*This section typically stays the same after the first report with only placement or legal progression updates if applicable.**

## **CONTACTS**

Visits with child(ren)  
Phone with CW  
Phone with FP  
ACR  
Family Meeting / Other

## **DATES**

**List of dates since last report**  
**List of dates since last report**  
**List of dates since last report**  
**ACR date if attended since last report**  
**Meeting dates if occurring since last report**

## **CASE REVIEW**

**The case review is the body of our report. It should contain sections/paragraphs summarizing contacts and observations you have had with the various people associated with your case since your last report. Should include a section for each child (or can combine children into one section). If applicable, may also have separate sections for foster parent(s); natural parents (or each parent separately) and possibly other relevant persons such as therapist, residential caseworker, etc. Typically, this section will contain sections for the child(ren) and the foster parents, and perhaps the parents depending upon the dynamics of your case.**

**Each section should have a heading, i.e. Johnny – minor child**

## **SUMMARY**

- This section should draw attention to areas you want to highlight from your report**
- It should contain key points that are substantiated by entries in the body**
- It should be short, concise bulleted statements and always include the number of months the child(ren) have been in the system and the number of placements:**
  - Number months in system:**
  - Number of placements:**

Respectfully submitted,

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**[Your name]**, Advocate

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**[Your Supervisor's Name]**, Advocate Supervisor